



## ESSEX CONSERVATION COMMISSION

Minutes for the Meeting of December 18, 2012

### Commissioners:

Wallace Bruce, Chairman  
Robert Brophy  
Elisabeth Frye  
Ted Marshall

James Richardson  
Shirley Singleton

### Staff:

James Hankin, Agent  
  
Deborah Cunningham  
Administrative Clerk

\*Absent

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The Commission continued a Public hearing on a Notice of Intent filed by Kimberly Isabell to install an elevated boardwalk and a 10' x 6' deck at 11 Patriots Ln. Mike DeRosa of DeRosa Environmental represented the applicant and advised that he had been given a check to pay the additional fees for the town and that a file number and comments had been issued by the DEP. The Commission advised Mr. DeRosa that they would not be meeting again until January 15 and asked if the applicant would be willing to waive the deadline for issuing the OOC. He advised that this would not be an issue. There being no further discussion, on a motion made and duly seconded, the Commission voted unanimously to close the meeting and issue an Order of Conditions.

The Commission opened a public hearing on a Notice of Intent filed by Lyndsey Pierro to construct a new dwelling with associated driveway, well, utility connections, grading and sewage disposal system within the 100' wetland buffer zone at 88 Belcher St. John Judd of Gateway Consultants represented the applicant and presented the project. After answering questions from the Commission, it was agreed that there would be no issues with the project. There being on further discussion, on a motion made and duly seconded, the Commission voted unanimously to close the meeting and issue an Order of Conditions.

The Commission opened a public hearing on a Notice of Intent filed by the Warren Family Trust to construct a replacement sewage disposal system within the 100' wetland buffer zone at 52 Harlow St. Judd of Gateway Consultants represented the applicant and presented the project. After answering questions from the Commission, it was agreed that there would be no issues with the project. There being on further discussion, on a motion made and duly seconded, the Commission voted unanimously to close the meeting and issue an Order of Conditions.

Business:

The Commission met with Todd Etna who was considering the purchase of a property at 6 Shea Court. Mr. Etna advised that an OOC had been issued for the project and was still valid, but he would like to amend the plan slightly. After reviewing the changes, the Commission agreed that the modifications were minor and with the additional of the revised plan to the file, Mr. Etna could proceed with the modified plan. On a motion made and duly seconded, the Commission voted unanimously to accept the modified plan for 6 Shea Court.

The Commission discussed the changes made to a letter which will be used to advise homeowners that disposal of leaves and other debris in the wetlands is prohibited. A few minor modifications were requested and these will be made by the Clerk. On a motion made and duly seconded, the Commission accepted the letter with the minor modifications and authorized the Agent to issue it when complaints of disposal were received.

The Commission reviewed the request from the Town Bookkeeper for a FY14 Budget. After discussion of the costs which the Commission incurs, it was determined that a request would be made for the budget for next year to be level funded. On a motion made and duly seconded, the Commission voted unanimously to request that the Commission's budget be level funded for FY14.

The Chairman presented the Minutes of the meeting of November 20, 2012 for approval. On a motion made and duly seconded, the Commission voted unanimously to accept the minutes as presented.

The Commission discussed the appointment of Samantha Stevens to the open position. It was decided that a letter should be forwarded to the Selectmen recommending that Ms. Stevens be appointed to the vacancy. The Clerk was authorized to prepare the letter and sign on behalf of the Chairman.

On a motion made and duly seconded, the meeting was adjourned.

Approved: Essex Conservation Commission

Prepared by: Deborah Cunningham, Administrative Clerk